

Onlajn ugovor o učenju Mobilnost studenata u svrhu studiranja

VAŽNE INFORMACIJE: Za program Erasmus+ 2021-2027, ugovorima o učenju se mora upravljati virtuelno. Visokoškolske ustanove mogu to da urade korišćenjem platforme [Online Learning Agreement platform](#) ili putem ekvivalentnog sistema povezanog sa Erasmus Without Paper Network mrežom. Stoga, ovaj obrazac daje Evropska komisija samo u informativne svrhe i ne sme se koristiti za upravljanje ugovorima o učenju u svrhu studiranja. Molimo vas da posetite Erasmus Without Paper Competence Centre za detaljniji pregled podataka kojeg moraju da se pridržavaju svi ekvivalentni sistemi. Za dalje smernice o tome kako da upravljate ugovorima o virtuelnom učenju – pročitajte [Smernice o tome kako se koristi Ugovor o učenju u svrhu studiranja](#).

Opšte informacije

Student	Prezime	Ime	Datum rođenja	Državljanstvo	Pol: [muški / ženski / bez navoda]	
	ESI		Ciklus studija	Oblast obrazovanja (ISCED)	Oblast obrazovanja (klasifikacija)	
Ustanova pošiljalac	Naziv	Fakultet/odsek	Erazmus kod	Zemlja	Ime administrativne kontakt osobe; i-mejl; telefon	
Ustanova primalac	Naziv	Fakultet/odsek	Erazmus kod	Zemlja	Ime administrativne kontakt osobe; i-mejl; telefon	
Nivo znanja _____ jezika [ovde navesti glavni jezik nastave] koji je student već dostigao ili se složio da će dostići do početka mobilnost: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Izvorni govornik <input type="checkbox"/>						

Tip mobilnosti i dužina trajanja

Tip mobilnosti (odaberi jednu)	Predviđeno trajanje (treba da potvrdi ustanova primalac)
<ul style="list-style-type: none"> • Semestar(i) <input type="checkbox"/> / Virtuelna celina (ako je primenljivo) <input type="checkbox"/> • Kombinovana mobilnost sa kratkoročnom fizičkom mobilnošću <input type="checkbox"/> • Kratkoročna mobilnost doktorskih studija <input type="checkbox"/> / Virtuelna celina (ako je primenljivo) <input type="checkbox"/> 	Planirani period fizičke mobilnosti: <ul style="list-style-type: none"> • od [dan (opciono)/mesec/godina] • do [dan (opciono)/mesec/godina]

Imajte na umu: Na osnovu gornjeg izbora, relevantne tabele će biti generisane u Ugovoru o virtuelnom učenju za opis studijskog programa i priznavanja. Samo primenljive tabele i polja u nastavku biće vidljive studentu, instituciji pošiljaocu i primaocu.

Program studija u ustanovi primaocu

Tip mobilnosti: Semestar(i)

Tabela A	Kod obrazovne celine (ako postoji)	Naziv obrazovne celine u ustanovi primaocu (kao što je navedeno u katalogu kurseva)	Semestar [npr. jesenji/prolećni; rok]	Broj ESPB bodova (ili njihovih ekvivalenata) koje ustanova primalac dodeljuje po uspešnom završetku
				Ukupno: ...

Link ka katalogu kurseva u ustanovi primaocu u kome su opisani ishodi učenja: [\[link ka stranici sa relevantnim informacijama\]](#)

Priznavanje u ustanovi pošiljaocu

Tip mobilnosti: Semestar(i)

Tabela B	Kod obrazovne celine (ako postoji)	Naziv obrazovne celine u ustanovi pošiljaocu (kao što je navedeno u katalogu kurseva)	Semestar [npr. jesenji/prolećni; rok]	Broj ESPB bodova (ili njihovih ekvivalenata) koje ustanova pošiljalac treba da prizna	Automatsko priznavanje
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
				Ukupno: ...	

Odredbe koje se primenjuju ako student ne završi neke obrazovne jedinice: [\[link ka stranici sa relevantnim informacijama\]](#)

Ako je primenljivo, opis virtuelne celine u ustanovi primaocu i priznavanje u ustanovi pošiljaocu

Tip mobilnosti: Semestar(i)

Tabela C	Kod obrazovne celine (ako postoji)	Naziv obrazovne celine ili opis programa studija u ustanovi primaocu	Kratak opis virtuelne celine (obavezno polje):	Broj ESPB bodova koji se dodeljuje	Automatsko priznavanje
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
				Ukupno: ...	

Program studija u ustanovi primaocu i priznavanje u ustanovi pošiljaocu

Tip mobilnosti: Kombinovana mobilnost sa kratkoročnom fizičkom mobilnošću

	Kod obrazovne celine (ako postoji)	Naziv obrazovne celine ili opis programa mobilnosti	Kratak opis virtualne celine (obavezno polje):	Broj ESPB bodova koji se dodeljuje	Automatsko priznavanje
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
				Ukupno: ...	

Program studija u ustanovi primaocu i priznavanje u ustanovi pošiljaocu

Tip mobilnosti: Kratkoročna mobilnost doktorskih studija

	Kod obrazovne celine (ako postoji)	Naziv obrazovne celine ili opis programa mobilnosti	Kratak opis virtualne celine (opciono polje):	Broj ESPB bodova koji se dodeljuje	Automatsko priznavanje
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
					Da <input type="checkbox"/> Ne <input type="checkbox"/>
				Ukupno: ...	

Obaveze sve tri strane

Svi tipovi mobilnosti

Elektronskim potpisivanjem ovog dokumenta, student, ustanova pošiljalac i ustanova primalac potvrđuju da su saglasni sa ugovorom o virtualnom učenju i da će postupati u skladu sa zajedničkim dogovorima svih strana. Ustanova pošiljalac i ustanova primalac se obavezuju da će se pridržavati svih načela u Erasmus povelji za visoko obrazovanje vezanih za mobilnost u svrhu studiranja. Ustanova korisnik i student takođe treba da se pridržavaju odredaba ugovora o dodeli namenskih bespovratnih sredstava Erasmus+. Ustanova primalac potvrđuje da su navedene obrazovne jedinice u skladu sa katalogom kurseva ove ustanove ili ako je drugačije dogovoreno i treba da bude dostupne studentu. Ustanova pošiljalac se obavezuje da će priznati sve bodove ili ekvivalentne jedinice stečene u ustanovi primaocu za uspešno završene obrazovne celine i da će ih uračunati u diplomu studenta. Student i ustanova primalac će obavestiti ustanovu pošiljaoca o problemima i izmenama vezanim za program studija, odgovorna lica i/ili period studiranja.

Obaveza	Ime	Imejl	Pozicija	Datum	Elektronski potpis
Student			<i>Student</i>		
Odgovorno lice u ustanovi pošiljaocu					
Odgovorno lice u ustanovi primaocu					

Izmene Ugovora o učenju

Tip mobilnosti: Semestar(i)

Izuzetne izmene podataka iz tabele A

(odobravaju ih student virtualno, odgovorno lice iz ustanove pošiljaoca i odgovorno lice iz ustanove primaoca)

Tabela A2	Kod obrazovne celine (ako postoji)	Naziv obrazovne celine u ustanovi primaocu (kao što je navedeno u katalogu kurseva)	Izbačena obrazovna celina [označiti ako je primenljivo]	Dodata obrazovna celina [označiti ako je primenljivo]	Razlog za izmenu	Broj ESPB bodova (ili njihovih ekvivalenata)
				<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	

Izuzetne izmene podataka iz tabele B (ako je primenljivo) (odobravaju ih student virtuelno i odgovorno lice iz ustanove pošiljaoca)							
Tabela B2	Kod obrazovne celine (ako postoji)	Naziv obrazovne celine u ustanovi pošiljaocu (kao što je navedeno u katalogu kurseva)	Izbačena obrazovna celina [označiti ako je primenljivo]	Dodata obrazovna celina [označiti ako je primenljivo]	Razlog za izmenu	Broj ESPB bodova (ili njihovih ekvivalenata)	Automatsko priznavanje
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.		Da <input type="checkbox"/> Ne <input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.		Da <input type="checkbox"/> Ne <input type="checkbox"/>

Izuzetne izmene podataka iz tabele C (ako je primenljivo) (odobravaju ih student virtuelno i odgovorno lice iz ustanove pošiljaoca)						
Tabela C2	Kod obrazovne celine (ako postoji)	Naziv obrazovne celine ili opis programa studija u ustanovi primaocu	Kratak opis virtuelne celine (obavezno polje):	Razlog za izmenu	Broj ESPB bodova koji se dodeljuje	Automatsko priznavanje
						Da <input type="checkbox"/> Ne <input type="checkbox"/>
						Da <input type="checkbox"/> Ne <input type="checkbox"/>

- ***U slučaju izmena ugovora o učenju za tipove mobilnosti: kombinovana mobilnost sa kratkoročnom fizičkom mobilnošću ili kratkoročna mobilnost doktorskih studija, napravite novi ugovor o učenju***

Rečnik

Termin	Definicija/objašnjenje
Državljanstvo	Država kojoj lice pripada u administrativnom smislu i koja izdaje ličnu kartu odnosno pasoš.
Evropski studentski identifikator (ESI)	Jedinstveni evropski identifikacioni broj koji se koristi za identifikaciju i autentifikaciju studenata koristeći Erasmus+ mobilnu aplikaciju i/ili verziju aplikacije za računar kako bi popunili i potpisali svoj ugovor o onlajn učenju. Ako pošiljalac ne izda ESI za svoje studente, može se prihvatiti alternativni mehanizam za identifikaciju i autentifikaciju studenata. Za više informacija posetite Erasmus Without Paper Competence Centre .
Ciklus studija	Kratki ciklus (EOK nivo 5) / Osnovne studije ili ekvivalentne studije prvog ciklusa (EOK nivo 6) / Master ili ekvivalentne studije drugog ciklusa (EOK nivo 7) / Doktorske ili ekvivalentne studije trećeg ciklusa (EOK nivo 8).
Oblast obrazovanja	Treba koristiti alat ISCED-F 2013 search tool dostupan na http://ec.europa.eu/education/international-standard-classification-of-education-isced_en za pronalaženje detaljnih informacija o ISCED 2013 oblasti obrazovanja i obuke koja je najbližnja studijskom programu studenta u ustanovi pošiljaocu.
Erazmus kod	Jedinstveni identifikacioni broj koji dobija svaka visokoškolska ustanova koja ima Erazmus povelju za visoko obrazovanje (ECHE). Primenljivo je samo za visokoškolske ustanove u programskim zemljama.
Administrativna kontakt osoba	Lice koje predstavlja vezu za administrativne informacije i može biti, zavisno od strukture visokoškolske ustanove, koordinator odseka, ili zaposleni u kancelariji za međunarodnu saradnju ili sličnom telu u okviru ustanove.

Tip mobilnosti: Semestar(i)	Period studija u inostranstvu u trajanju od najmanje jednog akademskog roka/trimestra ili od 2 meseca do 12 meseci.
Kombinovana mobilnost	Svaka mobilnost se može sprovesti kao „kombinovana mobilnost” kombinovanjem perioda studiranja u inostranstvu sa virtuelnom celinom u instituciji primaocu pre, tokom ili posle fizičke mobilnosti kako bi se dodatno unapredili ishodi učenja.
Kratak opis virtuelne celine	Indikacija da li je virtuelna celina onlajn kurs/kursevi koji je ugrađen u kurs/kurseve izabrane u instituciji primaocu, ugrađen u kombinovani intenzivni program i/ili drugu vrstu onlajn aktivnosti u instituciji primaocu zajedno sa naslovom celine/i ili kratak opis onlajn aktivnosti.
Kombinovana mobilnost sa kratkotrajnom fizičkom mobilnošću	Ako dugoročna fizička mobilnost nije prikladna, student može obaviti period studiranja u inostranstvu koji traje između 5 dana i 30 dana i u kombinaciji sa obaveznom virtuelnom celinom kako bi se olakšala onlajn razmena učenja i/ili timski rad.
Kratkoročna mobilnost doktorskih studija	Period studiranja u inostranstvu u trajanju od 5 do 30 dana. Opciona virtuelna celina za olakšavanje onlajn razmene učenja i/ili timskog rada može se dodati da bi se dodatno poboljšali ishodi učenja.
ESPB bodovi (ili njihovi ekvivalenti):	U zemljama u kojima se ne primenjuje sistem „ESPB”, a naročito u ustanovama iz partnerskih zemalja koje nisu deo Bolonjskog procesa, „ESPB” treba u odgovarajućim tabelama zameniti nazivom ekvivalentnog sistema koji se koristi i treba dodati link ka opisu tog sistema.
Automatsko priznavanje	Svi bodovi stečeni u inostranstvu – kako je dogovoreno u Ugovoru o učenju i potvrđeno prepisom ocena – biće preneti bez odlaganja i uračunati u diplomu studenata bez dodatnog rada ili procene studenta. Ovo je signalizirano u sporazumu o učenju poljem za potvrdu „Da”. Ako je potvrđen izbor u polju za potvrdu „Ne”, potrebno je dati jasno obrazloženje i naznaku koja druga vrsta formalnog priznanja će se primeniti, npr. upis u dodatak diplomi studenata ili Europass dokument o mobilnosti.
Obrazovna celina	Samostalno i formalno strukturirano iskustvo učenja koje sadrži ishode učenja, bodove i oblike ocenjivanja. Primeri obrazovnih celina su: kurs, modul, seminar, laboratorijski rad, praktični rad, priprema/istraživanje za tezu, prozor mobilnosti ili besplatni izborni predmeti.
Nivo znanja jezika	Opis nivoa prema Zajedničkom evropskom okviru za žive jezike dostupan je na: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr .
Katalog kurseva	Detaljne aktuelne informacije prilagođene studentu o okruženju za učenje u ustanovi, koje treba da budu dostupne studentima pre mobilnosti i tokom čitavog perioda studiranja kako bi im se omogućilo da donose prave odluke i što efikasnije iskoriste vreme. Informacije se odnose na, recimo, dostupne kvalifikacije, procedure učenja, nastave i ocenjivanja, nivoe programa, individualne obrazovne celine i resurse za učenje. Katalog kurseva treba da sadrži i imena osoba koje možete kontaktirati, kao i informacije o tome kako, kada i gde kontaktirati te osobe.
Odgovorno lice u ustanovi pošiljaocu	Akademski radnik zadužen da odobri ugovor o učenju, da ga u izuzetnim slučajevima izmeni ako je potrebno, kao i da garantuje potpuno priznavanje programa u ime nadležnog akademskog organa. Ime i adresa elektronske pošte odgovornog lica moraju se uneti samo ako se razlikuju od podataka kontakt osobe navedenih na početku dokumenta.
Razlozi za izbacivanje obrazovne celine	<ol style="list-style-type: none"> 1. Prethodno izabrana obrazovna celina nije dostupna u ustanovi primaocu 2. Obrazovna celina se ne odvija na jeziku koji je prvobitno naveden u katalogu kurseva 3. Preklapanje u rasporedu 4. Drugo (navesti razlog)
Razlog dodavanja obrazovne celine	<ol style="list-style-type: none"> 5. Zamena izbačene obrazovne celine 6. Produžetak perioda mobilnosti 7. Dodavanje virtuelne celine 8. Drugo (navesti razlog)



Erasmus+

Online Learning Agreement Student Mobility for Studies

IMPORTANT INFORMATION: For the Erasmus+ 2021-2027 programme, Learning Agreements must be managed online. Higher Education Institutions can do this by using the [Online Learning Agreement platform](#) or an equivalent system connected to the Erasmus Without Paper Network. Therefore, this template is provided by the European Commission for information purposes only and must not be used to manage Learning Agreements for studies. Please visit the Erasmus Without Paper Competence Centre for a more detailed data standard, to which all equivalent systems need to adhere. For further guidance on how to manage Online Learning Agreements – Please read the [Guidelines on how to use the Learning Agreement for studies](#).

General information

Student	Last name(s)	First name(s)	Date of birth	Nationality	Gender
	ESI		Study cycle	Field of education (ISCED)	Field of education (clarification)
Sending Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone
Receiving Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone
The level of language competence in _____ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input type="checkbox"/>					

Mobility type and duration

Mobility type (select one)	Estimated duration (to be confirmed by the Receiving Institution)
<ul style="list-style-type: none"> Semester(s) <input type="checkbox"/> / Virtual component <i>(only if applicable)</i> <input type="checkbox"/> Blended mobility with short-term physical mobility <input type="checkbox"/> Short-term doctoral mobility <input type="checkbox"/> / Virtual component <i>(only if applicable)</i> <input type="checkbox"/> 	Planned period of the physical mobility: <ul style="list-style-type: none"> from [day (optional)]/month/year] to [day (optional)]/month/year]

Please note: Based on the above selection, the relevant tables will be generated in the Online Learning Agreement to describe the study programme and recognition. Only applicable tables and fields below will be visible to the student, sending and receiving institution.

Study Programme at the Receiving Institution

Mobility type: Semester(s)

Table A	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion
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				Total: ...
Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant information]				

Recognition at the Sending Institution

Mobility type: Semester(s)

Table B	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution	Automatic recognition
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
				Total: ...	
Provisions applying if the student does not complete successfully some educational components: [web link to the relevant information]					

If applicable, description of the virtual component at Receiving Institution and recognition at the Sending Institution

Mobility type: Semester(s)

Table C	Component code (if any)	Component title or description of the study programme at the Receiving Institution	Short description of the virtual component (obligatory field):	Number of ECTS credits to be awarded	Automatic recognition
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
				Total: ...	

Study Programme at Receiving Institution and recognition at the Sending Institution

Mobility type: Blended mobility with short-term physical mobility

	Component code (if any)	Component title or description of the mobility programme	Short description of the virtual component (obligatory field):	Number of ECTS credits to be awarded	Automatic recognition
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
				Total: ...	

Study Programme at Receiving Institution and recognition at the Sending Institution

Mobility type: Short-term doctoral mobility

Component code (if any)	Component title or description of the mobility programme	Short description of the virtual component (optional field):	Number of ECTS credits to be awarded	Automatic recognition
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>
			Total: ...	

Commitment of the three parties

Any Mobility type

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Online Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies. The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Digital Signature
Student			<i>Student</i>		
Responsible person at the Sending Institution					
Responsible person at the Receiving Institution					

Changes to the learning agreement

Mobility type: Semester(s)

Exceptional changes to Table A (to be digitally approved by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)						
Table A2	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of ECTS credits (or equivalent)
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	

Exceptional changes to Table B (if applicable) (to be digitally approved by the student and the responsible person in the Sending Institution)							
Table B2	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of ECTS credits (or equivalent)	Automatic recognition
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.		Yes <input type="checkbox"/> No <input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.		Yes <input type="checkbox"/> No <input type="checkbox"/>

Exceptional changes to Table C (if applicable) (to be digitally approved by the student and the responsible person in the Sending Institution)						
Table C2	Component code (if any)	Component title or description of the study programme at the Receiving Institution	Short description of the virtual component (obligatory field):	Reason for change	Number of ECTS credits to be awarded	Automatic recognition
						Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>

- ***In case of changes to the learning agreement for mobility types: Blended mobility with short-term physical mobility or Short-term doctoral mobility, please create a new learning agreement***

Glossary

Term	Definition/Explanation
Nationality	Country to which the person belongs administratively and that issues the ID card and/or passport.
The European Student Identifier (ESI)	A unique European Identifier number used to identify and authenticate students using the Erasmus+ Mobile App and/or the desktop version of the app to fill in and sign their online learning agreement. If the sending institution does not issue an ESI for its students an alternative mechanism for identifying and authenticating students can be accepted. For more information, visit the Erasmus Without Paper Competence Centre .
Study cycle	Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).
Field of education	The ISCED-F 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
Erasmus code	A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.
Administrative Contact person	A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.
Mobility type: Semester(s)	A study period abroad lasting at least one academic term/trimester or 2 months to 12 months
Blended mobility	Any mobility can be carried out as a “blended mobility” by combining the study period abroad with on virtual component at the receiving institution before, during or after the physical mobility to further enhance the learning outcomes.
Short description of a virtual component	An indication of whether the virtual component is an online course(s), embedded in an course(s) selected at the receiving institution, embedded in a blended intensive programme and/or other type of online activity at the receiving institution along with component title(s) or short description of the online activity.

Blended mobility with short term physical mobility	If a long-term physical mobility is not suitable, the student may undertake a study period abroad lasting between 5 days and 30 days and combined with a compulsory virtual component to facilitate an online learning exchange and/or teamwork.
Short-term doctoral mobility	A study period abroad lasting between 5 days and 30 days. An optional virtual component to facilitate an online learning exchange and/or teamwork can be added to further enhance the learning outcomes.
ECTS credits (or equivalent)	In countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
Automatic recognition	All credits gained abroad– as agreed in the Learning Agreement and confirmed by the Transcript of Records – will be transferred without delay and counted towards the students' degree without any additional work or assessment of the student. This is signalled in the learning agreement by the "Yes" check box. If the "No" check box is selected, a clear justification needs to be provided and an indication on what other type of formal recognition will be applied e.g. registration in the students' diploma supplement or Europass Mobility Document.
Educational component	A self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
Level of language competence	A description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
Course catalogue	Detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
Responsible person at the Sending Institution	An academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
Reasons for deleting a component	<ul style="list-style-type: none"> 9. Previously selected educational component is not available at the Receiving Institution 10. Component is in a different language than previously specified in the course catalogue 11. Timetable conflict 12. Other (please specify)
Reason for adding a component	<ul style="list-style-type: none"> 13. Substituting a deleted component 14. Extending the mobility period 15. Adding a virtual component 16. Other (please specify)