

## LANGUAGE POLICY OF INTERNATIONAL UNIVERSITY OF NOVI PAZAR

The International University of Novi Pazar (IUNP) is the first independent, educational and scientific institution of higher education founded in the Sandžak region, southeast Serbia, therefore is the foremost scientific and educational institution and shall work towards the “dissemination of knowledge and skills to students as well as to society in general”, in accordance with the Law on Higher Education.

Being established in the region where community of Bosniaks live, the University has a serious responsibility to promote Bosnian and Serbian language that is used in all academic fields. Nevertheless the University is, and tend to be, part of the international academic community and actively participates in many forms of international collaboration in the fields of teaching, research and administration. Therefore the language policy shall relay on these principles:

1. According the Law on Higher Education of Republic of Serbia and the Law on National Councils of National Minorities, the written and spoken languages of the University of Novi Pazar are Bosnian and Serbian, weather in teaching and administration. These languages shall be used unless circumstances dictate otherwise.
2. English is also a very important language in the work of the University, due to international students and teaching staff, due to the need to prepare students for participation in the international academic community, and due to the University’s participation in all kinds of international collaboration. It is therefore emphasised that information on the University and its operations, as extensive and detailed as possible, should be available in English on the public University website. The University also encourages students and teaching staff to use English in their work where possible.
3. The teaching language for programmes and individual courses shall always be specified in the course catalogue. Where international students are permitted to take courses taught in Bosnian or Serbian in accordance with the course catalogue, teaching staff shall seek to accommodate them, although without changing the teaching language.
4. Bosnian and Serbian shall be the default teaching language in undergraduate studies, except for language teaching. Teaching in English shall be restricted to programmes where there is a specific reason to teach in English; courses taught by teaching staff who are not native speakers of Bosnian or Serbian; and courses which must be taught in English due to the University’s international collaborative work.
5. Course assessment shall be conducted in the same language as teaching. In courses (other than language teaching courses) taught in English by Serbian-speaking and Bosnian-speaking teaching staff, the faculty may permit students to submit assignments and sit examinations in Bosnian or Serbian. In courses taught in Bosnian or Serbian, the faculty may permit students who are not native speakers of Bosnian or Serbian to submit assignments and sit examinations in another language.
6. Bosnian and Serbian shall be the default teaching language in postgraduate studies, except in language teaching, although faculties may decide to offer postgraduate programmes partially or entirely in English.
7. Course assessment shall be conducted in the same language as teaching.
8. Even though Bosnian and Serbian are the main languages of doctoral theses, they may be written in English if the doctoral student so wishes, faculty rules permit and circumstances allow.
9. For programmes and courses taught in English, certain minimum requirements will be made of students regarding English proficiency. International students who are not native English speakers and apply for a programme taught in English shall be required

to demonstrate that they have received a minimum grade in a recognised international English qualification for foreigners. Departments shall define minimum requirements for the English proficiency of exchange students.

10. The International Relations Office in cooperation with Philology Department shall offer a special Bosnian and Serbian language course for incoming students each semester at beginner level. In this way, international students can adapt easily and quickly to the daily life in Novi Pazar and Serbia in general.
11. The International Relations Office shall provide language support for incoming staff upon request. International relation office shall inform mobility participants about all the necessary language and cultural matters and guide them in their process of adoption.
12. Written documents within the University administration, such as official information issued by the University or its units, e.g. meeting notices, meeting minutes, invitations to lectures, event announcements etc., shall always be in Bosnian and Serbian, although an English version shall be included where appropriate. Individual meeting documents may, however, be in a foreign language in certain circumstances.

The University administration and departments and institutes, as applicable, are responsible for more detailed implementation and realisation of the International university of Novi Pazar language policy. The rector is responsible for the policy and may authorise a temporary deviation from individual provisions if necessary.