

## **Methodology of the allocation of ECTS at IUNP**

### **Total engagement of the students and ESPB**

During one academic year a student achieves at least 60 ESPB points, which corresponds to the average total engagement of students in the scope of 40-classes working week. One ESPB point is equal to 23-30 working hours. Achieving 60 ESPB points implies that a student spends between 1500 and 1800 working hours in all forms of teaching and all forms of individual studying during the year in order to master the material.

Total engagement of the students consists of active teaching (lectures, practices, practicums, seminar papers and other forms of active teaching which are presented and described in the course book), individual work, midterms, exams, production of final works, voluntary work in the local community and other types of engagements. Total number of active teaching classes on each study program and on every level of studies cannot be lesser than 600 classes during the academic year.

Teaching is carried out during 30 weeks, from which it follows that in one week, a student needs to have at least 20 active teaching classes. That number of active teaching classes represents the minimal number of classes which the teaching staff on the study program gives to students.

A part of the active teaching on graduate academic studies, the final year of integrated academic studies, specialist academic and PhD studies can also be constituted of a research study paper. These active teaching classes train students to produce the final work. Research study paper is obligatory specified in the course book.

The difference between the total number of 1500-1800 active teaching hours and classes represents the number of classes that a student spends on: individual work, midterms, exams, production of final works, voluntary work and other types of engagements during the academic year.

The number of ESPB points on each course is determined based on the total engagement of students: total number of active teaching classes and total number of active individual work hours of students. (For example, a course that has 6 ESPB points includes 180 working hours in total, and can represent 6 active teaching classes (3+3 on a weekly bases) and 90 hours that a student spends on individual work, midterms, exams... A course can have 6 ESPB points if it is organised to have 4 active teaching classes (2+2, or 4+0,...) and 120 hours that a student spends in all other types of work. So, the total number of ESPB points attributed to the course does not necessarily coincides with teaching classes.

**Grading:**

The grading scale at the University of Novi Pazar corresponds to the ECTS grading system. Student's achievement is expressed in points. By fulfilling the exam preceding duties and by passing exams, the student can achieve a maximum of 100 points.

<b>Local grade</b>	<b>ECTS Grades</b>	<b>Classification</b>	<b>Points</b>	<b>Percentage</b>
<b>10</b>	<b>A</b>	<b>Excellent with distinction</b>	<b>91-100</b>	<b>10%</b>
<b>9</b>	<b>B</b>	<b>Excellent</b>	<b>81-90</b>	<b>25%</b>
<b>8</b>	<b>C</b>	<b>Very good</b>	<b>71-80</b>	<b>30%</b>
<b>7</b>	<b>D</b>	<b>Good</b>	<b>61-70</b>	<b>25%</b>
<b>6</b>	<b>E</b>	<b>Sufficient</b>	<b>51-60</b>	<b>10%</b>
<b>5</b>	<b>F</b>	<b>Fail</b>	<b>Less than 51</b>	