

Pursuant to Article 41 of the Law on Higher Education ("Official Gazette of the Republic of Serbia", No. 88/2017, 27/2018 - other law and 73/2018), as well as Articles 64 and 65 of the Statute of the University of Novi Pazar, the Senate of the University of Novi Pazar at a session held on May 17, 2018, adopts

THE PROTOCOL ON MOBILITY OF STUDENTS AND ACADEMIC RECOGNITION OF THE MOBILITY PERIOD

Basic Provisions

Article 1

The Protocol on Student Mobility and Academic Recognition of the Mobility Period (hereinafter: the Protocol) regulates the basic principles and procedures related to international student mobility, which is being realized at the University of Novi Pazar (hereinafter: the University).

The University supports and promotes student mobility as an integral part of the internationalization process of higher education, in accordance with the positive law and the generally accepted European standards.

The norms that this Protocol provides for international student mobility can be analogously applied to student mobility within the Republic of Serbia.

Basic terms

Article 2

Student Mobility - Study stay and professional practice that the students attain at universities or institutions abroad.

Sending/Home Institution - Higher education institution (university, or faculty) that sends a student for exchange.

Receiving/Host Institution - Higher education institution (university, or faculty) or another institution where the student realises the mobility.

Outgoing Student - Student of the University who realises his/her mobility (studies or professional practice) at a university or institution abroad.

Incoming Student - Student of a foreign university who realises his/her mobility (studies or professional practice) at the University of Novi Pazar.

Mobility Period - The time period during which the student is on exchange, or on professional practice abroad.

Study Plan - A document by which a student, when applying for an exchange program, proposes the subjects that he / she plans to take, or proposes other academic activities (research, etc.) that he/she plans to pursue at the receiving institution. If a student is admitted to an exchange, a Learning Contract is drafted based on the Study Plan. The study plan stay must be signed by the student and the authorized person of the home institution.

Learning Agreement - An agreement for the student of graduate and specialist studies to determine the obligations and academic activities that will be achieved in the receiving institution. Learning Agreement is three-sided and is signed between the parent institution, the receiving institution and the student participating in the mobility.

Training Agreement and Quality Commitment – A contract for arranging a program of professional practice in a foreign institution for a particular student.

Transcript of Records - A document by which a higher education institution provides detailed information on the academic achievements (grades, ECTS credits) of a student.

Transcript of Work – A document with which the institution provides detailed information on the completed professional practice and the student’s achieved results.

Academic ECTS Coordinator/s - Commission authorized by the University to sign mobility documents, to conduct the academic recognition process of the period of mobility, and adopt the Academic Recognition of the Mobility Period.

Academic Recognition of the Mobility Period - The procedure upon deciding on the recognition of the passed exams, ECTS credits and the student’s assessment during the mobility.

Compatible Assessment - An assessment that, in the academic recognition process of the mobility period, is found to be equivalent to the grade received by the student at the receiving institution.

ECTS Grading Table - European Commission’s recommendations for interpreting and understanding the results achieved by students during the mobility and conversion of these same ECTS credits and grades in the home institution.

ECTS Grading Scale - European Commission’s Recommendations for interpreting and understanding the results the student has achieved during the mobility and conversion of

ECTS credits and grades in Sending/Home Institution. The ECTS Grading Scale is a transitional solution that is used until the transition to the use of the ECTS Table.

Course Catalogue - Overview of faculty subjects (code, content, number of ECTS credits, expected learning outcome after successfully mastering pre-examination and examinations).

Student mobility

Article 3

Student mobility as defined in this Protocol entails studying or execution of professional practice during a given time period at the receiving institution abroad, after which the student returns to the home institution and continues the originally enrolled study program.

Student mobility includes study stay, or professional practice within the framework of graduate and specialist studies at the University.

Student mobility is primarily realised within the institutional programs of exchange and on the basis of international agreements on the level of higher education institutions.

The University aspires to bidirectional student mobility which implies the study stay/professional practice of the University students at the Receiving/Host Institution abroad, and at the same time the study stay/professional practice of the foreign students at the University.

Duration of the Mobility Period

Article 4

The norms of this Protocol are primarily applied on the student mobilities that last at least one semester, which does not exclude the application of the same in the case of a shorter duration of the mobility period.

The University student can participate in the mobility programs several times during their studying, in order that the complete duration of the mobility period on the same study level cannot be longer than the half of the complete duration of the study program that the student is attending.

Documents of Mobility

Article 5

The main documents on which the mobility of the University students are based are:

1. Study Plan
2. Learning Agreement
3. The Plan of Tuition/Research/Lectures
4. Training Agreement and Quality Commitment
5. Transcript of Records
6. Transcript of Work
7. Decision on the Academic Recognition of the Mobility Period

The documents stated in the previous paragraph do not exclude the possibility of existence of different mobility documents within the concrete exchange program.

Study Plan

Article 6

Study Plan is a document in which the student, when applying for the exchange program, proposes the subjects that he/she plans to take at the Receiving/Host Institution (or proposes other academic activities that he/she plans to pursue during the mobility period).

Study Plan is not an obligatory mobility document, but it is drafted in cases when a certain exchange program demands that.

Study Plan is of orientational character and its purpose is to introduce the Receiving/Host Institution to the planned academic activities of a student applying for the exchange.

Study Plan is signed by the student and the responsible Academic ECTS coordinator of his/her Sending/Home Institution and it is drafted before the student submits the documents for the specific mobility program.

If the student is accepted for the exchange program, a Learning Agreement will be drafted according to the Study Plan.

Learning Agreement

Article 7

By Learning Agreement the contracting parties (the student, Sending/Home Institution and Receiving/Host Institution) specify the courses that the student plans to take or other academic activities (e.g. research), that the student plans to pursue during his/her study stay in Receiving/Host Institution.

Learning Agreement is a mobility document for the students of graduate and post-graduate, i.e. master studies.

Learning Agreement should basically agree with the submitted Study Plan (if Study Plan was foreseen by the tender documentation) but the necessary changes are allowed.

By signing Learning Agreement, Sending/Home Institution approves the student's mobility and attending of the chosen academic activities, and guarantees the recognition of ECTS credits and grades achieved on the exchange.

By signing Learning Agreement, Receiving/Host institution confirms that the agreed academic activities are a part of the existing curriculum, expresses consent on accepting the students on the exchange, and approves the attending and realization of the chosen academic activities.

Learning Agreement is drafted in the English language and in it must be stated:

- Course unit code – if the numeration of program content exists in Receiving/Host Institution;
- Course unit title, i.e. the student's chosen activities;
- Number of ECTS credits that each course or activity has in Receiving/Host Institution.

Learning Agreement of the outgoing students is signed by the student, authorized person of the University and the responsible Academic ECTS coordinator.

Learning Agreement of the incoming students is signed by the student, responsible Academic ECTS coordinator and the institutional coordinator (at the level of the higher education institution, depending on the norms of the concrete Learning Agreement).

Contracting Parties, as a rule, sign Learning Agreement before the student goes on the exchange, if the Receiving/Host Institution does not decide otherwise.

Learning Agreement can be modified only with the consent of all the signees, and all the modifications must be in the written form.

Modifications of Learning Agreement are a component part of Learning Agreement which is fulfilled and signed only if the student suggests the changes afterwards, and if the consent of all the contracting parties on the same is achieved.

Training Agreement and Quality Commitment

Article 8

By Training Agreement and Quality Commitment, the student, Sending/Home Institution and Receiving/Host Institution specify the content and the quality of the professional practice of the student.

The outcome of the training in terms of acquired knowledge, skills and competences, detailed training program, student's work assignments, the plan of supervision and evaluation are determined by this agreement.

By signing Training Agreement and Quality Commitment, Sending/Home Institution binds to define the training outcomes, to help the student choose Receiving/Host Institution, to choose students based on clear and transparent criteria, to provide logistic assistance to students in terms of accommodation, visa and insurance, to carry out the academic recognition of the student's mobility period and to carry out the evaluation in terms of personal and professional development achieved during the mobility period.

By signing Training Agreement and Quality Commitment, Receiving/Host Institution binds to enable the realization of training in the manner stipulated by the Agreement, to draft an agreement or other legal act which is relevant for student's training in accordance with the positive legislation of the country concerned, to determine a mentor for the student who is on training, to provide practical support to the student in terms of insurance and fitting into new environment.

By signing Training Agreement and Quality Commitment, the student binds to successfully realise the training, to follow the rules of Receiving/Host Institution, to communicate with Sending/Host Institution about the changes of the Agreement and to submit the report on accomplished training.

The norms of Article 7 of this Protocol which refer to authority for signing Learning Agreement, are also applied for the signing of Training Agreement and Quality Commitment.

Transcript of Records

Article 9

Transcript of Records is a certificate of the passed exams issued by Sending/Home Institution in the form of formal document.

Transcript of Records, except for the information related to the student, must contain information about the titles of the passed exams, the received grades and the number of achieved ECTS credits per course, information about the duration of the study program, as well as other additional information if they are considered relevant.

By ending the mobility period, higher education institutions are obliged to issue the Transcript of Records to the incoming students as an evidence of achieved academic activities in the English language.

In order to apply for mobility programs, higher education institutions are obliged to issue a Transcript of Records to their students upon request.

Transcript of Work

Article 10

Transcript of Work is a document by which the Receiving/Host Institution provides information about completed professional practice and achieved results of a student.

Decision on Academic Recognition of the Mobility Period

Article 11

Decision on Academic Recognition of the Mobility Period is an individual legal act by which the responsible Academic ECTS coordinator determines the recognition method of the passed exams i.e. ECTS credits and grades which student achieved during the period of mobility.

Mandatory elements of Decision from the previous article are:

- information about the student, Receiving/Host Institution and Sending/Home Institution
- courses which are passed in the Receiving/Host Institution (with achieved ECTS credits and received grades)
- courses from Sending/Home institution which will be replaced by the courses passed in Receiving/Host Institution
- courses which the student passed on the exchange, which cannot be replaced, but will be inscribed in Diploma supplement as elective activities/courses
- method of grades equivalence

- remaining obligations which student has to achieve in order to fulfill obligations stipulated by the relevant semester, i.e. academic year (in cases when the student did not achieve the adequate number of ECTS credits on the exchange)
- other information which are considered important by the responsible Academic ECTS coordinator in the particular case.

Student's Status during the Mobility Period

Article 12

While on the exchange/training in Receiving/Host Institution, the student retains the status of student of their Sending/Home Institution.

During the mobility period, the student does not stop studying nor is their status inactive in Sending/Home Institution, as it is assumed that the student achieved his/her academic obligations in Receiving/Host Institution.

For the students who decide for a mobility period shorter than one semester, the principle from the previous paragraph is applied, in proportion to the time period spent on the exchange.

Student who is financed from the budget of Republic of Serbia does not lose this status during the mobility period.

At the student's written request, Sending/Home Institution approves them the status of inactivity, in accordance with the general legal act of Sending/Home Institution.

Academic Recognition of the Mobility Period

Article 13

Student of the University who was on exchange based on the signed Learning Agreement, has the right for their results, achieved in Receiving/Host Institution, to be acknowledged by Sending/Home Institution after their return from the exchange.

Academic Recognition of the Mobility Period is a procedure by which the responsible Academic ECTS coordinator determines the results which the student has achieved on the exchange and decides on the recognition method of the passed exams (ECTS credits and grades) which is, following the completion of the procedure, determined by the Decision on Academic Recognition of the Mobility Period.

The student is under obligation to deliver all the relevant documents related to the achieved mobility to the responsible Academic ECTS coordinator (written request, Learning Agreement/ Training Agreement and Quality Commitment, Transcript of Records,

Transcript of Work, documentation on the evaluation system in the Receiving/Home Institution (if this information is not the component part of Transcript of Records), as well as copies of all these documents).

The responsible Academic ECTS coordinator is obligated to, within at most 7 days before the beginning of semester in which the student continues the program in Sending/Home Institution, deliver the Decision on Academic Recognition of the Mobility Period, and to deliver the same to the student and to the Student Service in order to regulate all the necessary administrative details regarding the achieved mobility.

If the administrative procedure from the previous paragraph is not completed within the above mentioned deadline, the Sending/Home Institution is obligated to provide the continuation of the studies to the student without the registration of the stated information, and to finish the stated procedure in the shortest time possible.

Principles of Academic Recognition of the Mobility Period

Article 14

Recognition of the results (ECTS credits and grades) achieved during the mobility period is based on the principles of transparency, flexibility and equity.

The principle of transparency implies that the rules of academic recognition of the mobility period are publicly available (on the web site and on the notice board of the institution, etc.).

The principle of flexibility implies the realistic approach to recognition of academic results achieved during the exchange. Complete content matching of the study programs of Sending/Home Institution and Receiving/Host Institution where the student was on exchange is impossible. Because of that reason, the basic method of academic recognition of the mobility period is focusing on the similarities and the outcomes of studying, not on the differences between the study programs which are compared. The focus is on the knowledge the student acquires on the exchange from a specific area, and which does not have to be identical, but akin to knowledge from a particular course which a student would acquire in Sending/Home Institution.

The responsible Academic ECTS coordinator, during the procedure of academic recognition of the mobility period, is guided by the principle of equity, as well as generally accepted legal principle.

Article 15

The essence of mobility is to enable the student to acquire academic activities in the Receiving/Host Institution and that the mobility period counts as if they had acquired it in the Sending/Home Institution.

Student who did not pass all the exams stipulated by Learning Agreement in Receiving/Host, i.e. did not acquire the necessary 30 ECTS points per semester, but did attend the appropriate lectures, has the right to pass the exam(s) from the semester which was attended on the exchange in the Sending/Home Institution, without additional pre-examination obligations.

Comparison and Assessment of Similarities of Study Programs

Article 16

Comparison and assessment of similarities of the Sending/Home Institution courses and the Receiving/Host Institution are executed by the responsible Academic ECTS coordinator of the Sending/Home Institution, i.e. his/her organisational unit (department, lectureship...), in pursuance of the principle of flexibility.

Academic ECTS coordinator is exclusively amenable to sign the basic mobility documents (stated in the Article 5 of this Protocol) and their eventual changes.

Academic ECTS coordinator is independent in his assessment of similarities of the courses which the student suggested to attend in the Receiving/Host Institution within the appropriate mobility period, and if necessary, before the student's mobility period, the coordinator consults the director, the heads of departments and/or professor responsible for the particular course.

Complete recognition of the courses that the student passed in Receiving/Host Institution, if they are replaceable with the courses which the student would have attended in Sending/Home Institution, is suggested. Replaceability refers to the relation between scientific fields and acquired knowledge as the outcome of the mastered material (the outcome of the learning process).

Complete recognition from the previous paragraph considers that the student does not have additional academic obligations after the return from the mobility (such are, for example, writing seminar paper, taking midterms/parts of exams, etc.) from the course which was replaced by the course passed in the Receiving/Host Institution, according to Decision on Academic Recognition of the Mobility Period.

Transcript and Recognition of Achieved ECTS Credits and Grades

Article 17

The main criterion for transcript and recognition of ECTS credits and grades achieved during the mobility period is the outcome of the learning process, and in accordance with the following recommendations:

1. Recognition of courses which the student had attended and passed in Receiving/Host Institution, and which is akin i.e. similar to some course of Sending/Home Institution, is executed in a way that it will be interpreted as if the student had passed the exam stipulated by the study program of Sending/Home Institution. The title, ECTS credits and the total number of lectures that the akin course has in Sending/Home Institution are admitted, regardless whether the course that the student had passed on the exchange had more or fewer ECTS points.
2. The possibility of "replacement" of the Sending/Home Institution courses refers to both compulsory and elective courses. In the Diploma Supplement, in the column 6.1. (Additional information about the student), it will be specified that the particular course was passed on the exchange in the relevant higher education institution abroad and the full title of the course will be stated (on the original language), the original grade, ECTS credits and the evaluation system of the Receiving/Host Institution, exactly the way these information are stated in Transcript of Records.
3. If the content of attended and passed exam on the exchange, in terms of the outcome of the process of studying, significantly deviates from the akin course in Sending/Home Institution, or if the passed exam does not exist in the Sending/Home Institution, then the information of the passed exam and the achieved results in the Receiving/Host Institution will be inscribed in Diploma Supplement, on the original language and in the original form (in the column "Passed courses/activities which are not stipulated by the diploma obtaining study program). In the Column 6.1 of Diploma Supplement ("Additional information about the student") it is indicated that the course was passed on the exchange, the name of the foreign higher education institution and the system of evaluation, exactly the way these information are stated in the Transcript of Records.
4. The student is recognized the grades achieved in the institution-recipient. If the evaluation system in Receiving/Host Institution and Sending/Home Institution are not the same, the grades, by the process of convergence, are adjusted to the grades of Sending/Home Institution, in accordance to the ECTS Grading Table, i.e. ECTS Grading Scale.
5. The adjusted grades from the course which the student had passed on the exchange, and which are recognized as if they are passed in Sending/Home Institution, enter the GPA in Sending/Home Institution. The grades that the student received on the courses which are not "replaced" by the akin courses of Sending/Home Institution,

- but are indicated in the original form in accordance with the paragraph 1 point 3 of this article, do not enter the GPA.
6. ECTS credits and grades from the paragraph 1 points 1 and 2 of this article are treated as any other course which the student had passed in Sending/Home institution (ECTS credits are counted into the ECTS credits achieved within the study program).
 7. ECTS course credits from the paragraph 1 point 3 of this article do not enter into the number of ECTS credits within the study program, but in the total number of achieved ECTS credits.
 8. Instead of the method of replacing courses, as it was described in the points 1-7 of this paragraph, academic recognition of the mobility period to the student who achieved at least 30 ECTS credits per semester on the exchange can be executed by the method of replacing semester for semester. By this method, student is recognized ECTS credits which are achieved on the exchange and the exams passed on the exchange, in their original form and title, without the replacement of a course with similar course of Sending/Home Institution and without adjusting the grade into the corresponding grade of Sending/Home Institution. ECTS credits that the student achieved on the exchange are counted into the number of ECTS credits within the study program. Grades that the student achieved on the exchange are not taken into consideration during the calculation of the GPA achieved during studying. The title of the course that the student passed on the exchange, ECTS credits and grades that the student achieved on the exchange are inscribed in the student index and Diploma Supplement in their original form. Using the method of replacing semester for semester, an assumption that the student completed all the stipulated obligations of Sending/Home Institution during the exchange and that he/she will not have any additional academic obligations in Sending/Home Institution connected to his/her mobility period.
 9. The method described in the point 8 can be applied also in the case when the student passed the elective courses on the exchange.

Interpretation and Adjustment of Grades the Student Achieved during the Mobility Period in Receiving/Host Institution

Article 18

Student is recognized the grade which he/she achieved on the exchange of the course which can be replaced by the course from the Sending/Home Institution in a way that, if the evaluation systems in Receiving/Host Institution and Sending/Home Institution are not the same, the grade which the student got on the exchange will be adjusted to the corresponding grade in Sending/Home Institution (so called "the adjusted grade").

The process of adjusting the grades is executed in accordance with the ECTS User's Guide, and by which instructions of this Protocol abide.

It is recommended for the higher education institutions to do the adjustment of the grades in accordance with the ECTS Grading Table.

The University will make models for the transfer and equivalence of the grades for the countries with whom there is a cooperation within the mobility period.

Decision on the Academic Recognition of the Mobility Period

Article 19

After the return of students from the exchange and delivering the necessary documentation, the relevant Academic coordinator gives the Decision on Academic Recognition of the Mobility Period without delay.

Article 20

On the mobility of students in terms of professional practice, the provisions of this Protocol which refer to the mobility in the form of a study stay are analogously applied.

Attachments constitute the component part of this Protocol.

The Protocol will be published on the official University web site.

The Protocol becomes effective on the day of establishing.

RECTOR

Prof. dr Suad Beirovi

Date: Signature of registrar/dean/administration officer: Stamp of institution

NB : This document is not valid without the signature of the registrar /dean/administration officer and the official stamp of the institution

Course unit code :

Refer to the ECTS Course catalogue

Duration of course unit :

Y = 1 academic year

1S= 1 semester

1T=1 term/trimester

2S= 2 Semesters

2T=2 terms/trimesters

Grading:**a) Description of the institutional grading system:**

Local Grade	Definition
10	Excellent with distinction
9	Excellent
8	Very Good
7	Good
6	Sufficient

b) Grading distribution in the department or programme (please specify) (For this section please refer to ECTS Users' Guide, Annex 3)

Local Grade	ECTS Grades	Definition	Percentage of successful normally achieving the grade
10	A	Excellent with distinction	10%
9	B	Excellent	25%
8	C	Very Good	30%
7	D	Good	25%
6	E	Sufficient	10%

ECTS credits :

1 academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

Datum: _____

Broj: _____

Student: _____ (br. indeksa: _____)

Studijski program: _____

Godina studija na kojoj će student biti na razmeni/stružnoj praksi: _____

Semestar/semestri koje će student provesti na razmeni/stružnoj praksi: zimski/letnji semester
akademske _____/_____ godine

Period mobilnosti (za mobilnost kraću od jednog semestra): od _____ do _____

Ustanova-primatelj: _____

Osnov razmene/stružne prakse: _____

PODLOGA ZA AKADEMSKO PRIZNAVANJE PERIODA MOBILNOSTI

kojom se utvrđuje sledeće:

I) Predmeti koje će student slušati na ustanovi-primatelju, a ispunjavaju uslove da u potpunosti budu priznati i zamenjeni relevantnim predmetom sa Studijskog programa:

* Zbir ESPB bodova po jednom semestru treba da bude 30 na ustanovi-primatelju uz toleranciju od +/- 20 procenata. Izuzetak su studenti koji su položili sve predmete sa odgovarajućeg nivoa studija i odlaze na period mobilnosti radi izrade Bachelora, Master ili Doktorske teze.

	Predmet koji će biti slušan na ustanovi-primatelju	Broj ESPB bodova koje će student ostvariti na ustanovi-primatelju	Predmeti koje će student slušati na ustanovi sa kojim se ispit položen na razmeni zamenjuje	Broj ESPB bodova koji će se priznati
1.				
2.				
3.				

II) Predmeti koje će student slušati na ustanovi-primatelju, a koji se ne mogu zameniti srodnim predmetom sa Studijskog programa, ali će se naznačiti u Dodatku diplomi:

	Predmet koji će biti slušan na ustanovi-primaocu (na izvornom)	Broj ESPB bodova koje će student ostvariti na ustanovi-primaocu	Fond asova na ustanovi – primaocu
1.			
2.			
3.			

O B R A Z L O Ž E N J E

Student _____ (ime i prezime) je pre početka perioda mobilnosti, nadležnom Akademskom ESPB koordinatorskom centru dostavio neophodnu dokumentaciju radi priznavanja predmeta koji će biti slušani na ustanovi-primaocu tokom perioda mobilnosti. Nadležni Akademski ESPB koordinator je u skladu sa Pravilnikom o mobilnosti studenata (usvojenog od strane _____ dana _____), a na osnovu podnete dokumentacije, doneo odluku kao u dispozitivu ovog Predloga.

Rukovodilac studijskog programa

(Ime i prezime)

Akademski ESPB koordinator

(Ime i prezime)

MODEL REŠENJA O AKADEMSKOM PRIZNAVANJU PERIODA MOBILNOSTI

Univerzitet u Novom Pazaru

Datum: _____

Broj: _____

Student: _____ (br. indeksa: _____)

Smer/studijski program: _____

Godina studija na kojoj je student bio na razmeni/stru noj praksi: _____

Semestar /semestri koje je student proveo na razmeni/stru noj praksi: zimski/letnji semestar
akademske _____/_____ godine

Period mobilnosti (za mobilnost kra u od jednog semestra): od _____ do _____

Ustanova-primalac: _____

Osnov razmene/stru ne prakse: _____

Na osnovu Pravilnika o mobilnosti studenata i akademskom priznavanju perioda mobilnosti
(usvojenog od strane _____ dana _____), _____ Univerzitet u Novom Pazaru
donosi slede e

REŠENJE O AKADEMSKOM PRIZNAVANJU PERIODA MOBILNOSTI

kojim se utvr uje slede e:

I) Predmeti koje je student položio na ustanovi-primaocu, a ispunjavaju uslove da u potpunosti
bdu priznati i zamenjeni relevantnim predmetom mati ne ustanove

	Predmet koji je položen na ustanovi-primaocu	Broj ESPB bodova koji je student ostvario na ustanovi-primaocu	Fond asova na ustanovi-primaocu	Ocena dobijena na ustanovi-primaocu	Predmet mati ne ustanove sa kojim se ispit položen na razmeni zamenjuje	Broj ESPB koji se priznaje	Fond asova koji se priznaje	Uskla enost
1.								
2.								
3.								

II) Predmeti koje je student položio na ustanovi-primaocu, a koji se ne mogu zameniti srodnim predmetom mati ne ustanove, odnosno slobodni izborni predmeti koje je student položio na razmeni i koji e se nazna iti u Dodatku diplomi:

1.	Predmet koji je položen na ustanovi-primaocu	Broj ESPB bodova koji je student ostvario na ustanovi - primaocu	Fond asova na ustanovi-primaocu	Ocena dobijena na ustanovi – primaocu
2.				
3.				

Da bi realizovao sve obaveze predviđene studijskim programom za akademski period koji je student proveo na razmeni, _____ (ime i prezime studenta) treba da položi sledeće predmete:

	Naziv predmeta	Fond asova	ESPB bodovi
1.			

O B R A Z L O Ž E N J E

Student _____ (ime i prezime) je po okončanju perioda mobilnosti, nadležnom Akademskom ESPB koordinatorskom odelu dostavio neophodnu dokumentaciju radi priznavanja predmeta položenih na ustanovi-primaocu tokom perioda mobilnosti. Nadležni Akademski ESPB koordinatorski odel je u skladu sa Pravilnikom o mobilnosti studenata i akademskom priznavanju perioda mobilnosti, a na osnovu podnete dokumentacije, doneo odluku kao u dispozitivu ovog Rešenja.

Uputstvo o pravnom leku:

Protiv ovog Rešenja, imenovani može uložiti pismeni prigovor nadležnom Akademskom ESPB koordinatorskom odelu u roku od 7 radnih dana od dana prijema Rešenja.

Akademski ESPB koordinatorski odel o podnetom prigovoru odlučuje o roku od 10 radnih dana i protiv njegovog rešenja po prigovoru ne postoji mogućnost žalbe.

Akademski ESPB koordinatorski odel

(Ime i prezime)

Prilozi:

1. Dokument 1
2. Dokument 2
3. Dokument 3...

Dostaviti:

1. Studentu
2. Studentskoj službi
3. Arhivi.

Napomena: U slučaju akademskog priznavanja perioda mobilnosti po principu zamene semestra za semestar, kao i u slučaju procesa akademskog priznavanja rezultata stručne prakse studenta, matična ustanova prilagođava ovaj model Rešenja potrebama date situacije.