



**UNIVERZITET
U NOVOM PAZARU**



Co-funded by the
Erasmus+ Programme
of the European Union

Erasmus+ Teaching Mobility: for Academic Staff

Within the European Commission's Erasmus+ Program Key Action 107 or KA103 – Mobility of Individuals, University of Novi Pazar academic teaching staff may seek Erasmus+ funding for a teaching period at a partner institution abroad within the frame of the Erasmus + Mobility Program. The teaching, within the KA103 must be carried out at a Higher Education Institution (HEI) that is a holder of an Erasmus Charter for Higher Education (ECHE) with which University of Novi Pazar has signed a bilateral agreement in a specific area of teaching, while the teaching within KA107 must be carried out at a Higher institution from a partner country stipulated in project approved for funding by European Commission

EXPECTED OUTCOMES OF THE MOBILITY

The mobility activities are expected to produce the following outcomes on participating academic staff:

- improved competences, linked to professional profiles;
- broader understanding of practices, policies and systems in education, training or youth across countries;
- increased capacity to trigger changes in terms of modernisation and international opening within their educational organisations;
- greater understanding of interconnections between formal and non-formal education, vocational training and the labour market respectively;
- better quality of their work and activities in favour of students, trainees, apprentices, pupils, adult learners, young people and volunteers;
- greater understanding and responsiveness to social, linguistic and cultural diversity;
- increased ability to address the needs of the disadvantaged;
- increased support for and promotion of mobility activities for learners;
- increased opportunities for professional and career development;
- improved foreign language competences;
- increased motivation and satisfaction in their daily work.

Moreover, activities under these actions are expected to be produce the following outcomes on participating organisations:

- increased capacity to operate at EU/international level: improved management skills and internationalisation strategies; reinforced cooperation with partners from other countries; increased allocation of financial resources (other than EU funds) to organise EU/international projects; increased quality in the preparation, implementation, monitoring and follow up of EU/international projects;

- innovative and improved way of operating towards their target groups, by providing for example: more attractive programmes for students, trainees, apprentices, young people and volunteers in line with their needs and expectations; improved qualifications of teaching and training staff; improved processes of recognition and validation of competences gained during learning periods abroad; more effective activities for the benefit of local communities, improved youth work methods and practices to actively involve young people and/or to address disadvantaged groups, etc.;
- more modern, dynamic, committed and professional environment inside the organisation: ready to integrate good practices and new methods into daily activities; open to synergies with organisations active in different social, educational and employment fields; planning strategically the professional development of their staff in relation to individual needs and organisational objectives; if relevant, capable of attracting excellent students and academic staff from all over the world.

PRE-REQUISITES OF PARTICIPATION

Erasmus+ Teaching Mobility may be carried out by all resident and visiting academic teaching staff at University of Novi Pazar, who hold employment contract University of Novi Pazar regardless of nationality. The sending and receiving organisations, must have agreed in advance on the program of the activities to be delivered by the visiting teachers (teaching program) - in a 'Mobility Agreement' - prior to the start of the mobility period. These agreements define the target teaching outcomes for the teaching period abroad, specify the formal recognition provisions and list the rights and obligations of each party.

VENUE OF THE ACTIVITY

Within the frame of KA103 project, faculty members must carry out their mobility activity in any Programme Country different from the country of the sending organisation and the staff country of residence.

The Erasmus Programme Countries are currently the following:

Member States of the European Union (EU): Austria, Belgium, Bulgaria, Czech Republic, Croatia, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Italy, Ireland, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom.

Non-EU Program Countries: North Macedonia, Iceland, Norway, Liechtenstein, Turkey.

The receiving organisation must be a Programme Country Higher Education Institution that is a holder of an Erasmus University Charter and with which University of Novi Pazar has signed a bilateral agreement in a specific area of teaching.

Please consult the IRO (iro@uninp.edu.rs) for the list of current partner universities.

Within the frame of KA107 project, faculty members must carry out their mobility activity in Partner Countries stipulated in the KA107 project.

Please consult the IRO (iro@uninp.edu.rs) for all information concerning the KA 107 project.

ELIGIBLE ACTIVITIES ABROAD:

The home and the host institution shall ensure that the visiting faculty's teaching and related activities will be an integral part of a diploma programme of the host institution. Priority should be given to mobility activities which will also:

- lead to the production of new teaching material
- be used to consolidate and extend links between Departments and Faculties to prepare future co-operation projects.
- training period can included in the mobility for teaching staff that allow them to develop pedagogical and curriculum design skills

DURATION OF THE MOBILITY

The duration of the mobility is from 5 days, excluding travel time. In all cases, a teaching activity has to comprise a minimum of 8 hours of teaching per week. The teaching mobility must be carried out between **February 2020-Jun 2021**.

FINANCIAL RULES

Successful applicants are eligible to receive funds to partially support their visit, which may not cover all the actual expenses incurred.

Funds eligible for Erasmus+ Teaching Mobility are made up of two components:

- Individual Support (Subsistence) and
- Travel Contribution.

Participants will receive their regular salaries while away on Erasmus teaching.

Individual Support (subsistence)

The amounts depend on the country where activity takes place. National Agency will define the amounts applicable to projects approved for granting.

Travel Contribution

Travel contribution is calculated using a [Travel distance calculator](#) supported up by the European Commission. Distance is calculated between start and end location of the mobility in straight lines from one location to another.

The grants will be issued as follows:

Travel Distance	Amount
Between 10 and 99 KM	20 EUR per participant
Between 100 and 499 KM	180 EUR per participant
Between 500 and 1999 KM	275 EUR per participant
Between 2000 and 2999 KM	360 EUR per participant
Between 3000 and 3999 KM	530 EUR per participant

Beneficiaries proceeding on Erasmus+ Teaching Mobility should retain boarding cards/train tickets/other travel tickets which need to be submitted along with the documentation of the mobility.

Travel arrangements not directly related to the Erasmus+ Teaching Mobility such as travel to conferences or any other visits before/after the Erasmus+ mobility will not be considered eligible.

APPLICATION PROCEDURE

1. Fill in the **Application Form** and prepare the teaching program: explain the objectives of the mobility, the added value of the mobility for both institutions and the expected results. The teaching program must be agreed on and signed by all parties before submission.
2. Obtain an **Official Invitation Letter** from the host institution and attach it to the Application package.

SUBMISSION OF APPLICATIONS

Application deadline: 20 December, 2019

Applicants must submit application package containing the above listed documents to iro@uninp.edu.rs

Applications must be submitted by the given deadlines. Incomplete and late application forms will not be considered. Applicants will be notified about the application decisions within four weeks after the deadline.

EVALUATION

- Priority is given to permanent members of academic staff and those who participate in the Erasmus Teaching Mobility Program for the first time;
- Results should be expected within two weeks after the application deadline;

University of Novi Pazar will endeavour to support as many applications as possible within the limits of the available budget.